

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: February 1, 2018

**Call to order:** The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheahan-Malloy, Cathy Houchin**

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator; Kim Nass, Corporation Counsel; Jeff Berres, County Board

**Public Forum: None**

**Minutes:** A motion was made by Cathy Houchin and seconded by Jeff Caine to approve the minutes from the January 4, 2018 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

**Correspondence and Announcements: None**

**Committee Member Reports: None**

**Consider, Discuss and Take Action:**

**County Buildings Space Policy** an updated draft copy was given to the Committee for discussion, and additional updates.

**2017 Budget Carry Over Requests** a motion was made by Jeff Caine and seconded by Mark Roesch to approve the Resolution for carry over funds from budget year 2017 to budget year 2018. Motion carried.

**Wellness Committee Use of Room 242** a motion was made by Jeff Caine and seconded by Mark Roesch to allow the Wellness Committee to use room 242. Motion carried.

**Law Enforcement Center** consensus among the Committee was for Russ to get more pricing options for possible addition of door/doors, or vestibule.

**Report & Consider Maintenance Operations & Projects:**

Russ Freber updated the committee on the projects at the different locations.

**Administration Building**

*Staffing* the Custodian II position has been filled. The individual will be starting on February 12.

*Active Shooting Training* went well. There was lots of things to learn from it. Lots of good things came from it.

*Treasurer's Office* Russ will be meeting with Mike next week to discuss options, and pricing.

**Dodge County Detention Facility**

*Water Piping* we're waiting on pricing from Monona for some additional flushing locations. A motion was made by Kira Sheahan-Malloy and seconded by Mark Roesch to recommend to finance to use Jail Improvement Funds for Plumbing Consulting Fees at the Dodge County Detention Facility and also recommend to pay invoice to CMG in the amounts not to exceed \$4165.00 and \$788.00 when such invoices are received. Motion carried.

**Henry Dodge Office Building**

*Vestibule Security* there was discussion concerning the use of the vestibule. It was decided to leave security as is.

The next meeting is scheduled for Thursday, March 1, 2018 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

**Adjournment:**

There being no further business to come before this committee, a motion was made by Jeff Caine and seconded by Cathy Houchin to adjourn the February 1, 2018 meeting at 6:09 p.m.

Respectfully submitted,

  
Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.